

Information on processing of personal data for applicants



1. Responsible entity

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2. Processed data

If you apply for funding we will process the following data from you, as appropriate:

Address and title
First name and last name
Address
Telephone number, fax number
E-Mail address
Your function/task within the framework of the funded project, if necessary characteristics of your qualification

In addition, we process personal data that we receive from you within the scope of the application process of persons who operate or otherwise render services for the purpose of the funded project.

3. Purposes of processing and disclosure to third parties

We process the aforementioned data for the following purposes:

The acceptance and registration of your application, the substantive examination, the decision-making process related to the funding, the support of the funded project, the internal documentation of the results, the documentation for the financial authority, and if necessary the documentation and publication in our annual report, as well as on our website, the assessment of the evidences of use of funds.

Processing for purposes other than those referred to above does not take place. With the exception to the disclosure to our accountants/auditors and the financial management within the framework of the legal obligations, a transfer to third parties is not intended.

4. Legal basis for processing

Legal basis for the processing of your data are Art. 6(1) points b, c and f General data protection regulation.

5. Duration of processing

For funded projects a document retention obligation of usually up to ten years arises from Art. 147 of the Tax Code (AO). Personal data in our records will be deleted thereafter. In cases of applications that do not lead to a specific funding, the deletion shall follow upon sending of the notice of rejection. In accordance with Art. 195 point ff of the German Civil Code (BGB), the regular limitation period is three years, in special circumstances however up to 30 years. Notwithstanding the above, we store your data only if you provide us with the explicit consent as per Art. 6(1) point a General data protection regulation.

6. Information about your rights, including the right of objection and revocation

You have the right:

- to receive information on the stored personal data concerning you upon request.
- to request without undue delay the rectification of inaccurate or completion of your personal data stored with us.
- to request the erasure of data after term expiry or if the data is stored without authorisation.
- to obtain the restriction of processing of personal data in accordance with Art. 18 General data protection regulation.
- to transmit the data to another controller in accordance with Art. 20 General data protection regulation.

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- to object to the controller on the processing of his or her personal data where the requirements of 21 General data protection regulation are fulfilled.
- To revoke in writing (email is sufficient) a consent given to us vis-à-vis the controller (see No.1) at any time. The revocation applies only to the future, so that the processing of your data prior to the revocation remains lawful.

7. Note on the state data protection commissioner

You have a right of appeal to the competent data protection authority. For Baden-Wuerttemberg this is the state commissioner for data protection and information security, Königstraße 10a 70173 Stuttgart, you can find more information at <https://www.baden-wuerttemberg.datenschutz.de/kontakt/>.